

**PROPERTY DISPOSAL REQUEST – COMPUTER & ELECTRONIC ITEMS
SURPLUS PROPERTY**

2045 Westland Road, Cheyenne, WY 82002

Office: 307-777-7901

Fax: 307-634-5710

Agency Name and Address: _____

Agency Rep Name: _____

Agency Rep Phone #: _____

Line Item	State Asset Tag #	Division Name	Description	Serial Number	Rec'd
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Use additional page, if needed, by downloading PP-4C Page 2.

Agency Rep Signature: _____ Date: _____

Check In Rep Signature: _____ Date: _____

****Original copy to Surplus - Agency File Copy - Copy with items to Tatooine Electronics****